

TRANSPORTATION COORDINATOR

Company details

Brunswick Marine in EMEA is an affiliated company of Brunswick Corporation, one of America's longest-established businesses.

Brunswick Corporation endeavours to install "Genuine Ingenuity" in all of its leading consumer brands.

With their EMEA headquarters in Belgium, Brunswick Marine (**Mercury, Quicksilver, Uttern, Sea Ray, Black Fin, Boston Whaler, Bayliner...**) has regional sales offices or independent distributors in every main boating market throughout Europe, CIS, Africa and the Middle-East.

Brunswick's network of more than 3,300 sales and service dealers continually strive for improvement in customer service, providing boaters with the highest possible levels of enjoyment and satisfaction. The company is ISO 9001:2015 accredited.

More information is available at

www.brunswick.com

and

www.mercurymarine.com

Function

The Transportation coordinator is accountable for the day-to day operations in the Transportation department and for increasing the effectiveness of the transportation network by lowering costs, increasing efficiency and maintaining customer satisfaction.

Accountabilities:

- Assures the efficient and economical transportation of Mercury Marine products to/from Brunswick Marine in EMEA locations or direct shipment from suppliers to international customers in accordance with organizational policies and in compliance with relevant local, country and international customs laws and processes.
- Prepares and maintains files for import/export documents as customs declarations, commercial invoice, shipper's export declaration, transport document, import certificate, etc, required for the correct completion of import/export activities in line with ISO and SOX rules.
- Reviews proposals and makes recommendations for modifications in rates or changes needed to comply with the Transportation regulations
- Provides information as required to meet internal customer needs including shipping deliveries performances and freight quotes.
- Monitors transportation key performance indicators for delivery requirements in support of operational goals of the department.
- Organizes the weekly planning of the shipments out and in BME and coordinate with the operational departments involved.

Profile

- Bachelor Degree in International Trade/Transportation/Logistics or equivalent by experience
- Advanced level of business English (verbal and written). Any other European language is an advantage
- Full understanding of customer service philosophy
- Knowledge operational processes and SOX/ISO regulations is a plus
- Transportation rules and legislation knowledge is a real advantage
- Work in cross functional teams
- Ability to multitask and prioritize work
- Stress resistant
- Flexible
- Excellent communication (verbal, written) skills among the team and to the hierarchy
- Good working knowledge of MS office: computer proficiency with standard software packages, including Word, Excel.
- Familiarity with data mining tools is an asset

Offer

- A competitive salary package in line with your experience & expertise
- Extra-legal benefits such as group and hospitalization insurances, meal vouchers, a performance-related bonus
- The opportunity to work autonomously in a diverse function within a fast-growing international company leading in its sector
- The possibility to fully develop your talents and to grow within your function
- An easily accessible and friendly work place