

Company details

Brunswick Marine – EMEA Operations, Lda. is an affiliated company of Brunswick Corporation, one of America's longest-established businesses. *Brunswick* features the world's premier brands in the marine, fitness, bowling and billiards industries and today, is the market leader in those areas. No company has Brunswick's breadth and scope in the marine industry.

This collection of brands illustrates Brunswick's commitment to delivering the best products to its customers and the industries it serves. It's no wonder every Brunswick brand shapes the joys of life - on the water, in recreation centers, at fitness facilities and in homes around the world.

At Brunswick, we sell our industry-leading products in more than 130 countries, and growing our global business remains a key priority. In the past five years, our non-U.S. sales have grown at twice the rate of our U.S. sales. And we intend to continue that trend.

Function

Create and maintain Product Spare Parts & Accessories Catalogs for all boat models, produced both in Poland and in Portugal. Identify and keep track of all changes of each part from the Bill of Material, to be able to support customers' requests and questions. Coordinate the fulfillment of customer's orders placed on Stock 29 11.

Create and maintain Product Parts Catalogues:

- - Read and identify each part from the Bill of Materials (BOM) and from the boat itself to create a comprehensive catalog for customers, with appropriate photographs as a support;
- - Keep track of all the changes regarding parts to update the parts catalogues for all the models built in Poland and Portugal;
- - Participate in the ECN meetings to keep track and understand all the engineering changes on boats;
- - Create new Part Numbers (P/N) for P&A and Mini-BOMs for those parts, in AS400 (PN configuration, production time, calculation request);

Communicate and support dealers and customers:

- - Respond to Customer Service regarding existing parts for current models and for old/discontinued parts or parts that may not be in a catalog;
- - Provide information about correct P/N and availability;
- - Provide parts and accessories service assistance to customers, updating and fulfilling weekly report;
- - Create and maintain the appropriate process regarding warranty parts (stock transfers)

Purchasing process:

- - Analyze daily orders and request order transfers between Polish and Portuguese stocks, or place purchasing orders to suppliers;
- - Receipt process (parts coming from supplier or yards) and stock allocation;
- - Find alternative suppliers for discontinued parts or remaining stock for non-current parts.

Profile

IT Systems

- Proficiency in Excel and in all other MS Office tools
- AS400 knowledge (will be an asset)

Language Skills

- Fluent in English and Polish
- Other foreigner language, like French, Spanish and/or Portuguese (will be an asset)

Education

- High school grade

Professional Experience

- 1 year in similar positions, associated with manufacturing and/or international companies

Specific knowledge

- Basic knowledge of documentation and trade laws (will be an asset)
- Knowledge of domestic and international law, importation and exportation laws
- Knowledge about logistic and production procedures

Offer

- A competitive salary package in line with your experience & expertise
- Extra-legal benefits such as health insurance and a performance-related bonus
- The opportunity to work within a fast-growing international company leading in its sector
- The possibility to fully develop your talents and to grow within your function
- An easily accessible and friendly work place

